

INITIAL TEACHER TRAINING POLICY

Member of SLT responsible for Policy – H. Cornish

January 2017

Initial Teacher Training Policy

Aims

- To provide high quality ITT giving students the experiences necessary to meet QTS/NQT standards
- To facilitate staff development through reflection of teaching strategies.
- To make staff feel valued for their expertise
- To build links with Teacher Training institutions ensuring staff are exposed to the latest educational developments

PGCE Students

- Students will be part of an induction period which will involve a meeting with Professional Mentor, a tour of the school, and a pupil trial.
- All students will meet with professional mentor once every two weeks
- Each term the Professional Mentor will write a report with feedback from their Subject Mentor and will be crossed reference against professional teacher standards
- All students will be part of a fortnightly Continual Professional Development programme
- Students will teach a set number of hours in guidance with their university – Class teachers will be in the classroom at all times with students
- University lectures will visit the student and observe their lessons approximately three times a year

Schools Direct Students

- Students will be part of an induction period which will involve a meeting with Professional Mentor, a tour of the school and a pupil trial.
- Students will start with a 40% teaching timetable until Christmas then 60% after Christmas and 80% after Easter.
- Students will have a lesson observation once every two weeks
- Students will meet with professional mentor once every two weeks
- Students will take part in an alternate placement at another school for 6 weeks throughout the academic year
- Each term the Professional Mentor will write a report from feedback from their Subject Mentor and will be crossed reference against professional teacher standards
- Students will be part of a fortnightly Continual Professional Development programme

New Qualified Teachers (NQTs)

- NQTs will be part of an induction period which will involve a meeting with Professional Mentor, a tour of the school and a pupil trial.
- NQTs will teach an 80% timetable
- All NQTs will meet with Professional Mentor once every two weeks
- Subject Specific Mentors from Shropshire Council will observe NQTs once or twice in the academic year

- Each term the Professional Mentor will write a report based on the NQTs lesson observations, work scrutiny, and feedback from their Subject Mentor for that term
- NQTs will be part of a fortnightly Continual Professional Development programme

Assessment Only Students

- All students will meet Professional Mentor once every two weeks
- The programme will run for 12 consecutive weeks
- The Professional Mentor will write a report from feedback from their Subject Mentor after the 12 week period
- All students will be part of a fortnightly Continual Professional Development programme
- University lecturers will visit the student throughout the programme

Expectations

Act in a professional manner in all areas of school, this includes

- Having a good attendance and punctuality record
- Being well organised and planning ahead
- Seeking and acting upon advice
- Being mindful of the need of confidentiality
- Dressing appropriately following the dress code set out by the school
- Using appropriate language around school
- Following schools procedures, routines and policies
- Developing healthy working relationship with students and staff
- Being aware of safeguarding and following school procedures

